

**Ministry of Higher Education and Scientific Research  
Scientific Supervision and Scientific Evaluation Apparatus  
Directorate of Quality Assurance and Academic Accreditation  
Accreditation Department**



# **Academic Program and Course Description Guide**

٢٠٢٤-٢٠٢٣

Republic of Iraq  
Ministry of Higher Education & Scientific Research  
Supervision and Scientific Evaluation Directorate  
Quality Assurance and Academic Accreditation  
International Accreditation Dept.

## Academic Program Specification Form for the Academic Year 2023-2024

University: Al-Kitab University  
College: Administrative and Financial Sciences  
Department: finance and banking  
Name of the professional program: Bachelor of finance  
Name of the final degree: bachelor of finance sciences and banking  
Academic system: semester  
Description preparation date: 2/3/2024  
Date of filling the file : 2/4/2024

~~Number of Departments in the College: 3~~

~~Dean's Name~~


~~Prof. Dr. Sami thyab mahal~~

~~Date: 2/4 / 2024~~

~~Dean's Assistant for  
Scientific Affairs~~

~~Dr. Shamel Mahmood  
Mohammed~~

~~Date: 2/4/ 2024~~

  
The College Quality Assurance  
and University Performance  
Manager

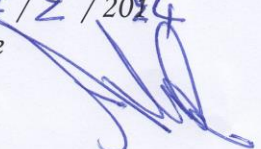
S/ Asc. Lec. Ahmed Lazem ismaiel

Date: 2/4/ 2024

Signature

Quality Assurance and University Performance Manager

Date: 4 / 2 / 2024

Signature  


## TEMPLATE FOR PROGRAMME SPECIFICATION

### Higher education institutions performance review

#### PROGRAMME SPECIFICATION

The importance the Department of administrative and financial sciences is devoted from the market need to its graduates' theoretical and practical skills.

1. Teaching Institution	Al-Kitab University
2. University Department/Centre	<i>Administrative and Financial Sciences</i>
3. Program Title	<i>Administrative and Financial Sciences</i>
4. Title of Final Award	Bachelor
5. Modes of Attendance offered	Courses
6. Accreditation	Ministry of higher education and scientific research
7. Other external influences	Library
8. Date of production/revision of this specification	2/4/2024
9. Aims of the Programme	
The department seeks to meet the needs of the economic sectors, especially the world of finance and various banks, from outputs represented by qualified and well-prepared staff and familiar with the use of banking systems and the application of modern theories in practical reality and through the use of modern technologies in commercial, economic and banking work, where these staff have the ability to	

provide scientific and modern services. The department also aims to:

- 1- Preparing a financial and banking capable staff of performing the tasks entrusted to them in the future.
- 2- Maintaining the scientific level of the department by attracting and maintaining scientific competencies.
- 3- Ensuring the deepening of the scientific aspect to support the theoretical study and providing the requirements for that.
- 4- Encouraging the educational staff to conduct research in the field of specialization.

## 10. Learning Outcomes, Teaching, Learning and Assessment Methods

### A. Knowledge and Understanding

- A1. Knowledge and preparation of efficient staff that support the economic and banking sector in society.
- A2. Assimilation, enabling the student to understand financial and banking principles and the ability to prepare qualified cadres capable of serving the government sector.
- A3. Application, enabling the student to translate theoretical concepts into practical procedures that translate financial events approved by laws and instructions.
- A4. Analysis, enabling the student to prepare various analytical statements and lists, as well as preparing the final accounts and the balance sheet.

### B. Subject-specific skills

- B1. Appropriate and sufficient qualification to assume the responsibility of the profession as bankers, specialists outside the knowledge of finance and financial markets, or auditors, whether in the governmental or private sectors.
- B2. The practice enables the student to apply the accounting and banking systems in force in government institutions within the jurisdiction.
- B3. Proficiency, developing and developing the financial and banking skills and capabilities of the graduates of the department.
- B4. Creativity, the student's ability to provide financial, accounting, banking and tax services in government sectors and society in particular.

### Teaching and Learning Methods

- Lectures,
- Assignments, and
- Reports and doing research.

### Assessment methods

- Quiz,
- Monthly exam,
- Midterm, and
- Class participation.

### C. Thinking Skills

C1. Reception: Attracting the student's attention to the department and his desire to join, through introductory seminars on the importance of the department and the role of graduates in practical life,

C2. Responding, the student's admiration for the oath and his desire to join it, and complete conviction and satisfaction with his choice and preference over another department,

C3. Evaluation and value judgment, the student's compliance with the department's instructions and the development of his relations with his colleagues in order to maintain the department's reputation and level, and making the necessary efforts by the student to understand the course, and

C4. Seeking to invest in the relations of joint cooperation between the corresponding scientific departments.

#### Teaching and Learning Methods

- Constant guidance
- - Open and on-going discussions

#### Assessment methods

- Continuous observation of the student by lectures
- On-going student interviews
- Continuous open discussions with students

### D. General and Transferable Skills (other skills relevant to employability and personal development)

D1. The student's skills in banking and his knowledge of finance, financial markets and financial investment,

D2. Teamwork skills,

D3. Skills in preparing estimated budgets and all kinds of reports that serve project management and society,

D4. Skills in writing scientific reports, and discussing them for the purpose of evaluation,

D5. Skills of dividing time according to the problem to be solved, and

D6. Field skills through the (summer training program), which is implemented by students at the end of the third stage.

#### Teaching and Learning Methods

- The student should conduct the summer training curriculum,
- Scientific reports, and
- Open discussions.

#### Assessment Methods

- The student should conduct the summer training curriculum,
- Scientific reports, and
- Open discussions.

11. Programme Structure					12. Awards and Credits
Level / Year	Course or Module Code	Course or Module Title	Credit rating		
			T	P	
First-1 <sup>st</sup> Semester	ECB400	Principles of Statistics I	3		Bachelor Degree Requires (142) credits
	MGB300	Principles of Business Administration I	3		
	MCB100	Principles of Economics I	3		
	STB200	Read in Bank 1	3		
	HDB009	Human Rights	2		
	ARB009	Arabic Language	3		
	FBB601	Rreading in Bank and Finance1	2		
First-2 <sup>nd</sup> Semester	ECB400	Principles of Economics2	3		
	MGB300	Principles of business management2	3		
	MCB100	Accounting principles2	3		
	STB200	Principles of Statistics2	3		
	FBB601	Rreading in Bank and Finance2	2		

	COB009	Computer Skills	2		
Second-1 <sup>st</sup> Semester	ACB107	Financial mathematics	3		
	FBB602	Money and banks	3		
	CLB009	Commercial Law	2		
	FBB604	Public finance1	2		
	MGB306	Financial management1	2		
	FBB 605	Banking databases	2		
	ACB102	An average accountant1	3		
Second-2 <sup>nd</sup> Semester	FBB604	Banking Database II	2		
	FBB603	Banking and Financial Institutions	3		
	FBB609	Bank marketing	2		
	MGB306	Financial management	3		
	EC001	Electronic Trade	2		
	FBB605	Banking databases	3		
	ACB102	Public Management II	3		
	FBB610	Monetary policy and banking system	3		
Third-1 <sup>st</sup> semester	FBB105	Econometrics and finance	2		
	FBB611	Corporate finance 1	2		



	FBB610	Quantitative methods	3		
	ACB113	Unified accounting system1	3		
	FBB108	Banking operations	2		
	FBB107	Bank accountancy1	2		
	ACB109	Cost accounting1	3		
Third-2 <sup>nd</sup> semester	FBB615	Financial markets	3		
	FBB611	Corporate finance	2		
	FBB117	Financial risk management	3		
	ACB113	Unified accounting system2	3		
	FBB613	Evaluation of investment decisions	3		
	FBB107	Bank accountancy 2	2		
	ACB109	Cost accounting	3		
	FBB105	Econometrics and finance	2		
Fourth-1 <sup>st</sup> Semester	ABB612	Accounting and banking information systems	3		
	FBB617	Investment Portfolio	3		
	ACB111	Audit oversight1	2		
	FBB618	International bankink standards	3		
	MSR	Ethics and methods of scientific research	2		
	ACB116	Management accounting1	3		



	FBB606	Islamic banks1	2		
Fourth-2 <sup>nd</sup> Semester	TOB512	Research project	2		
	ACB111	Audit oversight	2		
	ACB116	Management accounting	3		
	FBB619	International financing	3		
	FBB606	Islamik banks1	2		
	AA001	Study and evaluation of projects	3		
		Banking Database II	45		

### 13. Personal Development Planning

Following the college's policy and plans for development

### 14. Admission criteria.

Associated with the Ministry of Higher Education and Scientific Research

### 15. Key sources of information about the programme

Iraqi governmental universities and Arabic and international universities related to the specialization of financial and banking sciences

## Curriculum Skills Map

**please tick in the relevant boxes where individual Programme Learning Outcomes are being assessed**

				Programme Learning Outcomes															
Year / Level	Course Code	Course Title	Core (C) Title or Option (O)	Knowledge and understanding				Subject-specific skills				Thinking Skills				General and Transferable Skills (or) Other skills relevant to employability and personal development			
				A1	A2	A3	A4	B1	B2	B3	B4	C1	C2	C3	C4	D1	D2	D3	D4
<b>First-1<sup>st</sup> Semester</b>	<b>FBS11104</b>	Principles of Statistics I		✓	✓	✓	✓	✓	✓	✓		✓	✓			✓	✓	✓	✓
	<b>FBS11101</b>	Principles of Business Administration I		✓	✓	✓	✓	✓	✓	✓		✓	✓			✓	✓	✓	✓
	<b>FBS21106</b>	Principles of Economics I		✓	✓	✓		✓	✓	✓	✓	✓	✓			✓	✓	✓	✓
	<b>FBS01105</b>	Read in Bank 1		✓	✓	✓	✓	✓	✓	✓		✓	✓			✓	✓	✓	✓
	<b>FBS01107</b>	Human Rights		✓	✓	✓	✓	✓	✓	✓		✓	✓			✓	✓	✓	✓

	<b>FBS11103</b>	Arabic Language		✓	✓	✓	✓	✓		✓	✓			✓	✓	✓	✓	✓	✓
	<b>FBS11102</b>	Principles of Accounting I		✓	✓	✓	✓	✓		✓	✓			✓	✓	✓	✓		
First-2 <sup>nd</sup> Semester	<b>FBS12109</b>	Principles of Business Administration II		✓		✓	✓	✓	✓	✓	✓			✓	✓	✓	✓		
	<b>FBS12108</b>	Principles of Economics II		✓	✓	✓	✓	✓		✓	✓			✓	✓	✓	✓		
	<b>FBS22112</b>	Reading in bank II		✓	✓	✓	✓	✓		✓	✓			✓	✓	✓	✓		
	<b>FBS02113</b>	Computer skills		✓	✓	✓	✓	✓		✓	✓			✓	✓	✓	✓		
	<b>FBS12110</b>	Principles of Accounting II		✓	✓	✓	✓	✓	✓	✓		✓	✓			✓	✓	✓	✓
	<b>FBS12111</b>	Principles of Statistics II		✓	✓	✓	✓	✓	✓	✓		✓	✓			✓	✓	✓	✓
		Financial management I		✓	✓	✓		✓	✓	✓	✓	✓	✓			✓	✓	✓	✓

		Financial mathematics		✓	✓	✓	✓	✓		✓	✓			✓	✓	✓	✓	✓	✓
Second-1 <sup>st</sup> Semester	<b>FBS21218</b>	Commercial Law		✓	✓	✓	✓	✓	✓	✓		✓	✓			✓	✓	✓	✓
	<b>FBS11214</b>	Banking Database I		✓	✓	✓	✓	✓	✓	✓		✓	✓			✓	✓	✓	✓
	<b>FBS11216</b>	Public Management I		✓	✓	✓	✓	✓	✓	✓		✓	✓			✓	✓	✓	✓
	<b>FBS21219</b>	Intermediate Accounting I		✓	✓	✓	✓	✓	✓	✓		✓	✓			✓	✓	✓	✓
	<b>FBS21217</b>	Money and Banking		✓	✓	✓		✓	✓	✓	✓	✓	✓			✓	✓	✓	✓
	<b>FBS11220</b>	Banking Database II		✓	✓	✓	✓	✓	✓	✓		✓	✓			✓	✓	✓	✓
	FBS21215	Banking and Financial Institutions		✓	✓	✓	✓	✓	✓	✓		✓	✓			✓	✓	✓	✓
Second-2 <sup>nd</sup> Semester	<b>FBS22235</b>	Financial Management II		✓	✓	✓	✓	✓	✓	✓		✓	✓			✓	✓	✓	✓

	FBS22222	Banking Marketing		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
	FBS22224	Electronic Trade		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
	FBS22223	Monetary Policy and Banking		✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓
	FBS12225	Public Management II		✓	✓	✓	✓	✓	✓	✓		✓	✓		✓	✓	✓	✓	✓
	FBS22227	Intermediate Accounting II		✓	✓	✓	✓	✓	✓	✓		✓	✓		✓	✓	✓	✓	✓
	FBS22221	Quantitative Methods		✓	✓	✓	✓	✓	✓	✓		✓	✓		✓	✓	✓	✓	✓
	FBS12226	Banking Operations		✓	✓	✓	✓	✓	✓	✓		✓	✓		✓	✓	✓	✓	✓
Third-1 <sup>st</sup> semester	FBS21328	Coat Accounting I		✓	✓	✓	✓	✓	✓	✓		✓	✓		✓	✓	✓	✓	✓
	FBS21329	Financial and .... Economics		✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓









